

1	CONTRACTING ENTITY	
1.1	Official name:	Athens International Airport S.A.
1.2	Postal address:	Administration Building (17)/ Procurement Department 190 19 Spata, Greece
1.3	Contact point:	Telephone: +30 210 35 36 490 E-mail: Procurement@aia.gr
1.4	General internet address:	http://www.aia.gr/company-and-business/business/current-tenders/

2	OBJECT OF THE CONTRACT	
2.1	Title:	COMPLIANCE PLATFORM
2.2	Type of contract:	Project
2.3	Description:	<p>Athens International Airport S.A. (hereinafter called "AIA") in compliance with Article First of the Greek Law 2338/1995, which ratified the Airport Development Agreement dated 31st July 1995 (Government Gazette A' 202/14.09.1995), ratified by Law 2338/1995 and as amended and ratified by virtue of Laws 4594/2019 (Government Gazette A' 29/19.2.2019) and 5080/2024, Government Gazette A' 4/ 16.01.2024, is inviting companies or groups of economic operators to tender for the Project in title at Athens International Airport "Eleftherios Venizelos".</p> <p>AIA requires to engage with a Contractor for the acquisition of a Corporate Regulatory Compliance Management Platform, to ensure adherence to all laws and regulations applicable to the Company, including corporate governance requirements, data protection standards, and the ESG regulatory framework.</p> <p>More details are included in the Tender Documents.</p>
2.4	Lots:	This contract is not divided into lots.
2.5	Information about options:	Not Applicable
2.6	Duration of the contract:	Implementation and five (5) years maintenance
2.7	Renewals:	Not Applicable
2.8	Estimated contract value:	Not Available

3	LEGAL, ECONOMIC AND FINANCING INFORMATION	
3.1	Deposits and guarantees:	<p>Applicants will be asked to submit, with their proposals, a Participation Bond, to be returned in accordance with the terms and conditions of the Tender Documents.</p> <p>The awarded contractor will be required to submit a Performance Bond, upon signing of the contract.</p> <p>Details and prerequisites are provided in the Tender Documents.</p>
3.2	Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:	As detailed in the Tender Documents.
3.3	Legal form to be taken by the group of economic operators to whom the contract is to be awarded:	In case applicants form and participate in the tender as a group of economic operators, they may be requested to either execute a binding consortium consolidation deed or to form a capital company, prior to contract award, with joint and several liability.
3.4	Other particular conditions:	None

4	PROCEDURE		
4.1	Award criteria:	The most economically advantageous tender proposal in terms of the criteria stated below.	
		Technical Award Criteria	
		1. Declaration that: a) the Legal Compliance module shall be provided off-the-shelf, and b) any one of the other three modules (regulatory Compliance/ Corporate Governance Compliance/ Sustainability Compliance) will be provided off-the-shelf.	Go/ No-go
		2. Degree of alignment with AIA's General and Functional requirements Rating of proposal regarding conformance with AIA's general & functional requirements. The degree of development/customization should not exceed 50%.	20%
		3. Degree of alignment with AIA's Technical & Security Requirements Rating of proposal regarding conformance with AIA's Technical & Security requirements.	10%
		4. Methodology - Project Team Structure and Experience Provision of an implementation methodology covering all aspects of the required execution of the project (including the Project Time Plan). Project team structure and experience in projects of similar scope. The involved personnel qualifications, related experience proven by the submitted CVs, taking into consideration the project specifics.	10%
		Financial Award Criteria	
		Present Value (PV) figure and the Reverse Proportion Formula derived from the supply and implementation and five (5) years support and maintenance.	60%
4.2	Proof of Concept:	N/A	
4.3	Information about electronic auction:	An electronic auction will not be used.	
4.4	Time limit for requesting Tender Documents:	N/A	
4.5	Time limit for receipt of tender Proposals:	07/05/2025	15:00
4.6	Language(s) in which tenders or requests to participate may be drawn up:	a) All documents submitted in this tender are to be in the English language. b) In case of Tenderers which their corporations are established or operating in Greece, copies of certificates and documents issued by judicial, administrative, or competent authorities in Greece together with the Board of Directors decisions and audited financial statements may be submitted only in the Greek language. c) In case of Tenderers that are not established in Greece, copies of certificates and documents issued by competent, administrative, or judicial authorities, in accordance with the laws of the Tenderer's country, shall be submitted together with an official translation in the English language. d) In case some of the certificates and documents that are required under any clause of the Tender Documents are not issued by competent, judicial, or administrative authorities in the country of origin of the Tenderers, then	

		the Tenderers shall submit a solemn declaration by their legal representative, with an official translation in the English language attached.
4.7	Minimum time frame during which the tenderer must maintain the tender:	Six (6) months

5	COMPLEMENTARY INFORMATION																							
5.1	This is a recurrent procurement:	No																						
5.2	Additional information:	<p>All parties interested in receiving the relevant Tender Documents are invited to participate in the following process: Applicants are requested to submit a written application by email to Procurement@aia.gr. The written application should bear the project title and the indication 'Application'. In this application the following table must be provided filled-out:</p> <table><tr><th colspan="2">DETAILS OF APPLICANT AND CONTACT PERSON</th></tr><tr><td>Project Title</td><td></td></tr><tr><td>Company or group of economic operator name</td><td></td></tr><tr><td>Company Address</td><td></td></tr><tr><td>Title (Mr/Ms)</td><td></td></tr><tr><td>Contact person Name</td><td></td></tr><tr><td>Contact person Surname</td><td></td></tr><tr><td>Corporate title</td><td></td></tr><tr><td>Phone</td><td></td></tr><tr><td>Mobile</td><td></td></tr><tr><td>Email</td><td></td></tr></table> <p>Following the submission of their written application, Applicants will receive the access details to the Tender Documents by email in order for them to prepare and submit their Proposals within the time schedule stated under Section 4.5 of this Contract Notice.</p> <p>The contract will be subject to Greek law.</p> <p>AIA reserves the right not to proceed with the contract at any stage of the tender process and applicants shall not be entitled to any compensation.</p> <p>More details are provided in the Tender Documents.</p>	DETAILS OF APPLICANT AND CONTACT PERSON		Project Title		Company or group of economic operator name		Company Address		Title (Mr/Ms)		Contact person Name		Contact person Surname		Corporate title		Phone		Mobile		Email	
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Contact person Name																								
Contact person Surname																								
Corporate title																								
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Mobile																								
Email																								
5.3	Procedures for appeal:	Applicants have the right to file an objection on AIA’s award decision. Such objection shall be submitted in writing within ten (10) calendar days from receiving the official announcement of the tender result, addressed to the person named in Section 1 above, specifying the legal and factual grounds that justify their objection. The submitted objection will be examined by AIA’s Objections Committee.																						
5.4	Body responsible for mediation procedures:	Athens Mediation and Arbitration Organization («EODID») Nomiki Vivliothiki, Mavromixali street 23, Telephone: +30 210 3678910																						